



INTERNATIONAL APPLICATION

PLEASE READ ALL OF THE INFORMATION IN THIS APPLICATION BEFORE YOU START TO COMPLETE THE FORM. Select **SUBMIT** at the end of the form to send the completed form to admissions by email. Select **PRINT** to print a copy for your records.

UNDERGRADUATE ADMISSIONS REQUIREMENTS: We offer rolling admissions with a preferred deadline of **May 15** for the following fall semester and **October 15** for the spring semester. To be eligible for merit scholarships, apply by **December 1**. May and October deadlines are suggested to ensure time for applicants to secure a student visa.

A completed application for admission includes four parts:

- 1) **The Application Form** and a **\$50.00** (U.S.) non-refundable application fee. (Only cashier's check, bank money order, or bank draft **in US dollars** will be accepted. No personal check, please.)
- 2) The completed, signed, **Financial Certification Form** along with an official bank statement showing sufficient funds to cover stated costs and an affidavit of support. (The United States Government, Virginia state government, and Longwood University will not admit an international student who is unable to show evidence of adequate financial resources. **Longwood does not provide financial aid for international students.**)
- 3) **Certified records from all secondary and post-secondary institutions with English translation and evaluations**, including grading scale and/or system. Applicants should demonstrate academic preparedness for university study through secondary school grades and final exams. We accept, but don't require, official translations from either WES (www.wes.org) or AACRAO (www.aacrao/international).
- 4) **Test of English as a Foreign Language (TOEFL)** score report with a minimum score of 550 (paper test), 79/80 (Internet) or **IELTS** scores of 6.5. (Conditional admissions is an option if you don't have the minimum score or haven't taken a TOEFL. See the box at the bottom of the page for more information on our English as a Second Language Program.) Students studying for 3 or more years at a U.S. high school may be exempt from the TOEFL/IELTS) requirement-contact the admissions office for more information.
- 5) Copy of **information page** from passport.

IF ADMITTED:

Upon receipt of the completed application with all required documents listed above, an admissions decision will be made. If you are admitted the next steps are as follows:

- 1) You will receive an email of your acceptance followed by a letter in regular mail with instructions for you to send a \$400.00 deposit indicating your intent to enroll. **The deposit must be in the form of a cashier's check, bank money order, or bank draft in US dollars. Personal checks cannot be accepted.**
- 2) You will also receive the Certificate of Eligibility (I-20) form with your acceptance letter. The Certificate of Eligibility must be presented to the U.S. Embassy or Consulate along with a passport, the Longwood acceptance letter, and other information requested by the consulate. The embassy or consulate will then issue your F-1 Student visa. (Longwood University does not issue a Certification of Eligibility for part-time study.)
- 3) Additional information regarding visa status, tuition payment, travel instructions, etc. will be sent with the Certificate of Eligibility (I-20).

If you are applying for conditional admission and want to enroll in our English as a Second Language Program (ESLP), complete this international admissions application and then go to this link for registration:
longwood.edu/internationalaffairs.eslp.htm

For Transfer Applicants Currently Attending a U.S. Institution

Visa type: _____ Date you first entered the U.S. _____
Current I-94 expiration: _____ Admissions Number (see I-20 ID copy): _____
Other U.S. institutions attended: _____

Transfer from one college to another requires authorization from the new college. Please communicate with the international student advisor at your current school to initiate the transfer process. Any prospective transfer international student, or dependents of foreign nationals living in the U.S., must show current, valid, non-immigrant status before he/she can be offered admission to Longwood University.

Names of **secondary schools** attended, current or most recent first:

I. _____
Name of school Location Dates attended
Graduation date (month/yr) _____ Type of certificate/diploma earned or expected _____

II. _____
Name of school Location Dates attended
Graduation date (month/yr) _____ Type of certificate/diploma earned or expected _____

Have you attended any college/university, either full-time or part-time? If yes, please list below all colleges attended and ask the institution(s) to forward official transcripts of your work (in English) with evaluation directly to Longwood. Attach a separate sheet if necessary.

_____ College/University Location Degree/Diploma Dates Attended

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FAMILY INFORMATION

Name of father/guardian _____ Name of mother/guardian _____

Address _____ Address _____

Occupation _____ Occupation _____

Please indicate who should be contacted in case of an emergency:

Name _____

Address _____

Province: _____ Country: _____ Postal Code: _____

Phone Number _____ Fax Number _____

PERSONAL ACTIVITIES

Please list secondary school (or college) and community activities, honors, awards, or special achievements:

Activity/Affiliation Position held/Honor/Award Year(s) of participation

PERSONAL STATEMENTS: (required)

Please write a paragraph each for personal statement #1, 2, & 3 on pages #1, 2, & 3. The Admissions Committee will evaluate your creativity, insightfulness, and writing style. Complete #4 if you are applying to the nursing program.

Personal Statement #1: I will be an asset to Longwood University because. . .

Personal Statement #2: The accomplishment of which I am the proudest is. . .

Personal Statement #3: A circumstance or obstacle about which the Admissions Committee should know is... I overcame it by...

Personal Statement #4: I want to be a nurse because. . .

Have you ever been subject to disciplinary action resulting in probation, suspension, or dismissal from school? Yes No

If Yes, please explain using a separate sheet of paper. May we contact your current/former school(s) for information? Yes No

Have you ever been convicted of a criminal offense or is final action pending on any criminal charge other than a minor traffic violation? Yes No If yes, or if you have any question about whether a matter in your background (including offenses committed as a juvenile and charges taken under advisement) constitutes a criminal offense, describe (on a separate sheet) the nature of that matter.

The information provided on this application may be sent to the Virginia State Police and other state and federal agencies.

The information provided on this application is correct and complete to the best of my knowledge. I understand that incorrect or omitted information will result in terminating my application for admission. Also, I will abide by the Longwood Honor Code, which prohibits lying, cheating and stealing. I will also abide by the Student Handbook and Catalog. I agree that nonpayment of tuition, fees and/or fines, or the return of a check (plus a returned check fee of \$50.00), may result in the imposition of interest at the rate of ten percent per month on the unpaid balance. If the matter is referred for collection, I may then be liable for collection costs of up to 50 percent of any unpaid balances and attorney fees as applicable. Applications for admission are considered on an individual basis without regard to race, sex, color, national origin, religion, sexual orientation, age, political affiliation, veteran status, or disability status.

BY SUBMITTING THIS APPLICATION YOU ARE VERIFYING THAT ALL INFORMATION IS CORRECT AND TRUTHFUL. LONGWOOD ADMISSIONS RESERVES THE RIGHT TO REVOKE ADMISSION SHOULD IT BE DETERMINED THAT INFORMATION PROVIDED IN THE APPLICATION IS FALSE. I AGREE .

VISA INFORMATION

All non-immigrant visas carry restrictions about employment and the length of stay in the U.S. Read carefully the Certificate of Eligibility before designating a particular status. You must be willing and able to abide by regulations for the visa you accept. The Admissions Office is informed on INS policies; however, **the international student has the ultimate responsibility to follow new policies and to maintain valid status.**

HEALTH INSURANCE: Longwood University requires that international students subscribe to a health insurance plan before arriving. The policy must provide coverage for hospitalization expenses, medication evacuation, and repatriation expenses. Every full-time undergraduate student must have a health record on file. This record must include immunizations for measles, rubella, polio, diphtheria, mumps, tetanus, and a tuberculin skin test (ppd). A chest x-ray may also be required for tuberculosis screening. Students may not be able to register for classes or remain at Longwood without these immunizations.

HOUSING: Longwood requires all freshman and sophomore students to live in university-sponsored housing. Housing facilities provide coin-operated washing and drying machines, television lounges, and study rooms. Meal plans are included in the cost of tuition, fees, room and board.

LAPTOP COMPUTERS: All students are required to have a laptop computer. Details will be provided in June. For more information on this requirement, go to www.longwood.edu/helpdesk/

